

# BRINDLE PARISH COUNCIL

## MINUTES OF A MEETING OF THE PARISH COUNCIL

Minutes of a meeting of the Parish Council held on 08 July 2024 at 7.30pm

at Brindle Community Hall, Water Street, Brindle, PR6 8NH

Present:	Cllr Darren Cranshaw	Chair
	Cllr Louise Croasdale	Vice-Chair
	Cllr John Swann, Cllr Baldwin, Cllr Singleton, Cllr Robinson	Parish Councillors
	Cllr Cullens	Chair Lancashire County Council
In attendance:	Members of the community	

### Agenda Item:

#### 1 Apologies and Announcements

Apologies received from Cllr Nelson, Cllr McGovern and PC Cross.

Following a Parish Council election on 05.04.2024, John Baldwin, Darren Cranshaw, Louise Croasdale, Pauline McGovern, Bill Nelson, Catherine Singleton and John Swann were elected Parish Cllrs for Brindle Parish Council, without contest:

Following the election, there were two Cllr vacancies. These were advertised and an application and statement in support was received from Barbara Robinson. Cllr Robinson was unanimously co-opted on to Brindle Parish Council. No other applications were received. Clerk to advertise the remaining vacancy again.

A presentation was made to David Metcalfe who had not stood for re-election at the recent Parish Council elections, having moved out of the area. The Chair offered his grateful thanks to Mr Metcalfe for 20 years of dedication and service to Brindle Parish Council, 18 of which was as Vice Chair. Mr Metcalfe brought great knowledge and vision to the Parish Council and, amongst many other things, was instrumental in the development of the Parish Plan, many Parish projects and latterly was responsible for the website. The Parish Council will miss Mr Metcalfe's input and wishes him a very fond farewell.

RESOLVED – Clerk to re-advertise the remaining Cllr vacancy.

#### 2 Disclosure of personal or prejudicial interests

Members were reminded to disclose any interests they have. Cllr Cranshaw declared his interest as Trustee of Brindle Community Hall and a member of LALC.

#### 3 Minutes

The Minutes of the last meeting held on 13.05.2024 were agreed as a true and correct record for signing by the Chair.

#### 4 AJOURNMENT: PUBLIC PARTICIPATION

The members of the public present raised the following issues:

##### Lancashire Best Kept Village Competition (LBKV)

The Parish Council was asked whether the LBKV judging had taken place, and if a working party comprising of members of the community could be set up to prepare the village, for future LBKV competitions.

The Clerk reported that the dates of the judging visits were kept secret. There would be two initial visits and a third if the village or any features within it made it into the final. The Clerk advised that area to be judged was from the Parish Pound on Sandy Lane, turning left on to Water Street to Brindle St James Primary School and that representatives from the Parish Pound, The Cavendish, the Church, Community Hall and the School had been provided with full details when the application was made.

It was agreed that the Clerk would notify the wider community if the village is entered into the 2025 LBKV competition.

RESOLVED – Clerk to notify the community as above.

##### Parking

The parking on a Wednesday night when the village is congested with cars attending Cubs, the Church or visiting the Cavendish was raised.

The meeting was informed that all those attending Cubs and Church were encouraged to use the front and rear carparks of the Community Hall. It was noted that the Church was now actively marshalling the parking and had assisted by requiring those attending Church for school applications to arrive by 6.20pm which should go some way to staggering the influx of cars into the village. It was suggested that the congestion and parking issues be put to PC Cross.

RESOLVED – Clerk to report to PC Cross.

#### 5 Police Liaison

PC Cross was unable to attend and would be invited to attend the next meeting.

#### 6 Community Hall

The Hall is financially sound with constant bookings from a range of user groups.

Following on from the last Parish Council meeting, the length of the grass had been raised as an issue, but mowing had been difficult due to the rain. There is a current issue with moles which were being dealt with.

Discussions are underway in relation to the UU compound at the rear of the Hall with suggestions that the area is used as an extension to the carpark or for community use.

Cllr Cranshaw will raise the following issues at the next Trustee Meeting:

- a. Hedge trim at the front of the Hall;
- b. Permission for use of land at the rear of the Hall for creation of a wildlife/biodiversity area;
- c. Making good the stone access road to the rear of the Hall,

RESOLVED – Chair to raise the above issues at the next meeting.

#### 7 LALC

The Chair attended a meeting two weeks ago.



There are new Model Financial Regulations and Code of Conduct. The Code of Conduct has been circulated by the Clerk to the Cllrs.

A LALC conference is being arranged. Two Cllrs will be able to attend, together with the Clerk.

A great deal of the meeting was concerned with the condition of the highways within Lancashire. The Cabinet Member for Highways created a list of issues which he would investigate and report back. As a bit of background, Cllr Cullens advised that there were 164,000 potholes which required attention in Lancashire, each costing £165 to repair.

## 8 Highways and Road Safety Matters

- (i) To report on progress made on all road safety matters.

The two locations for the SpID had been agreed by LCC and the consultation period for those directly impacted by it had passed, with no objections. Instructions have been given to LCC engineers to install bespoke posts which have 4-6 week lead time.

LCC have confirmed the costs to be as follows:

- £399 plus VAT for each post (two required)
- £89.50 installation fee.

The final quote from Elan City has been received at £2747.99. The recommendation now from Elan City is that battery version is purchased as opposed to the solar version to aid moveability. There is a 4-5 day lead time for the delivery of the SpID. It has not yet been purchased to protect the length of the guarantee period.

The Clerk was provided with authority to make the above payments when they fall due.

- (ii) To report on all highways matters, including road markings, signage etc

Marsh Lane – There has been no further progress despite efforts and a request that the matter be escalated. Cllr McGovern has been asked to pursue this with Chorley BC.

Pippin St – The street is on a 12 monthly inspection regime, which is the most frequent available. As a courtesy, LCC have agreed to an extra gully cleanse which should be taking place imminently. Only one of the two gullies are on LCC's asset list. LCC intend to inspect and add the second one if necessary. LCC are of the view that in any event, even jetting one gully, due to their close proximity, would partially cleanse the second gully.

Hill House Lane – A member of the public had requested extra signage/markings at the Hill House Lane/Sandy Lane junction. The location has been inspected by LCC and all data reviewed. LCC have concluded that there is no need for additional signage/markings at this stage.

White Lines/Red Textured Strips – A further inspection is due to see if LCC consider it necessary for the paint to be renewed on Sandy Lane, up Stony Bank towards Hoghton. It is likely that renewal of the paint would improve the Hill House Lane/Sandy Lane junction.

Water seepage Hill House Lane – The Clerk advised that she understands that further work is planned which will require approval from LCC.

## 9 Chorley Borough Council/Lancashire County Council

There is no report from Lancashire County Council due to the recent General Election.

Cllr McGovern will be asked to provide an update in terms of Chorley BC at the next meeting.

## 10 Planning Reports

## Applications Received

Unless otherwise stated:

- a. All Applications have been circulated to Parish Councillors by email from comment; and
- b. No response or no objection/neutral/no comment responses have been reported to the Chorley Borough Council Planning Portal.

Proposal: Erection of a detached outbuilding  
Location: Crabtree House Hill House Lane Brindle Chorley PR6 8NR  
Reference: 24/00420/FULHH  
Response date: 13.06.2024  
**No objection**

Application: 24/00427/DIS  
Application to discharge condition no. 4 (roof materials) of listed building consent ref: 23/01015/LBC  
(Application for listed building consent a replacement roof)  
Location: Batesons Farm Sandy Lane Brindle Chorley PR6 8NL  
Determination Deadline: 18.07.2024  
**No objection**

Proposal: Application for a certificate of lawfulness for the proposed siting of a mobile home to provide ancillary accommodation  
Location: Crabtree House Hill House Lane Brindle Chorley PR6 8NR  
Reference: 24/00426/CLPUD  
Response due 25.06.2024  
**No objection**

Proposal: Notification of proposed works to a tree within a conservation area involving the removal of one beech tree  
Location: The Old Rectory Sandy Lane Brindle Chorley PR6 8NJ  
Reference: 24/00487/TCON  
Response due: 29.06.2024  
**No objection**

Proposal: Application for a certificate of lawfulness for existing development including: 2no. single storey side extensions, a single storey rear extension and a detached outbuilding  
Location: Scale Hill House Windmill Lane Brindle Chorley PR6 8NX  
Reference: 24/00451/CLEUD  
Response due: 29.06.2024  
**No objection**

Application: 24/00491/TCON  
Proposal: Notification of proposed works to trees within a conservation area involving the height reduction of 1no. cherry and 1no. holly  
Address: St James's Rectory Sandy Lane Brindle Chorley PR6 8NJ  
**No objection**

Enforcement

None

Determined Applications

Application no: 24/00314/MNMA  
Decided: Mon 20/05/2024  
Decision: Permit Minor Material Amendments

Proposal: Minor non-material amendment to planning permission ref 23/00623/FULHH (Single storey rear extension (following demolition of existing conservatory) to change the external materials from brick to render  
Location: 15 Smithy Close, Brindle, Chorley, PR6 8NW

Application no: 23/00915/FULHH

Decided: Tue 21/05/2024

Decision: Permit Full Planning Permission

Proposal: Single storey side/rear extension including bay window to rear, attached to existing garage following conversion of carport and garage to habitable accommodation

Location: Hedgerows, 7 Sandy Lane, Hoghton, Preston, PR5 0SQ

Application no: 24/00168/LBC

Decided: Wed 22/05/2024

Decision: Grant Listed Building Consent

Proposal: Application for listed building consent for removal of canopy extension from western elevation, removal of a window on western elevation and insertion of a solid single oak door

Location: Brereworth Manor, Marsh Lane, Brindle, Chorley, PR6 8NZ

Application no: 24/00335/NOT

Decided: Wed 22/05/2024

Decision: Approve - Telecom

Proposal: Notification of intention to remove and replace 3no. antennas, removal of 2no. existing cabinets and replacement of 1no. new cabinet and associated ancillary works

Location: Orange PCS, Telecom Mast Site NO LAN0040, Huggarts Farm, Denham Lane, Brindle

Application no: 24/00181/FULHH

Decided: Thu 23/05/2024

Decision: Permit Full Planning Permission

Proposal: Erection of a single storey extension to the western elevation of an existing outbuilding and the removal of 2no. doors in the eastern elevation

Location: Brereworth Manor, Marsh Lane, Brindle, Chorley, PR6 8NZ

Application: 24/00006/FUL

Creation of a new vehicular access driveway

Leigh Farm Marsh Lane Brindle Chorley PR6 8NY

Permit full planning permission. 31 May 2024

Application 24/00336/FULHH

Replacement of roof to single storey side projection involving an increase in eaves and ridge height.

Rectory Cottage Sandy Lane Brindle Chorley PR6 8NJ

Permit full planning permission

Application: 23/00613/FULHH

Erection of detached outbuilding

Beech Cottage Water Street Brindle Chorley PR6 8NH

Permit full planning permission 26.06.2024

Application no: 23/00986/DIS

Decided: Wed 03/07/2024

Decision: Condition(s) not discharged

Proposal: Application to discharge condition no. 4 (wall materials) of listed building consent ref: 23/00272/LBC (Application for listed building consent for alterations to existing boundary treatments including removal of section of existing wall and erection of new wall and gate, replacement of boundary fence and removal of stone pillar)

Location: Brereworth Manor, Marsh Lane, Brindle, Chorley, PR6 8NZ

Application no: 24/00144/FULHH

Decided: Wed 03/07/2024

Decision: Permit Full Planning Permission

Proposal: Single storey rear extension including new roof to existing store (following demolition of existing rear extensions and conservatory)  
 Location: Mill House Cottage, Mill House Lane, Brindle, Chorley, PR6 8NS

11 Parish Finances

As at 30.06.2024 there is £21,675.73 in the Community Direct plus bank account and £1966.76 in the Corporate Instant Deposit

The income since 13.05.2024 is £247.17 VAT refund for 2023/2024 and £800 for the LCC PROW and Bio Grant for 2024/2024 (ring fenced)

FINANCIAL STATEMENT 30 June 2024

<b>AT BANK</b>	Current Account	£21,675.73
	Deposit Account	£1966.76
	<b>Total</b>	<b>£23,642.49</b>

	<b>BOOK</b>	<b>PARISH ELEMENT</b>	<b>CIL ELEMENT</b>	<b>GRANT</b>
Income	£25,070.44	£16,783.85	£6686.59	£1600.00
Expenditure	£1,427.95	£1,427.95		
<b>Total</b>	<b>£23,642.49</b>	<b>£15,355.90</b>	<b>£6686.59</b>	<b>£1600.00</b>

RESOLVED – Cllr Cranshaw approved the Financial Statement and signed the CIL Report

12 Accounts for Payment

<b>Name</b>	<b>Details</b>	<b>Amount</b>	<b>Cheque/Ref No</b>
Brindle Community Hall	Room Hire for 08.07.2024	£20.00	501002
Mrs K Milnes	Clerk Salary – May and June 2024	£1248.00	501003
Mrs K Milnes	Reimbursement stationery expenses – HP ink	£39.91	501004
LALC	CiLCA Training Course July 2024 to Jan 2025	£195.00	501005
*Whitehill Direct	Church and Top 'Oth Lane Notice Boards	£2450.40 (incl VAT) CIL funds.	
*Elan City	EVOLIS Vision	£2747.99 (incl VAT) CIL funds	
Hiscox/Gallagher/AJB	Insurance Renewal	£464.17	501006
Whitehead and Aldrich	Payroll April, May, June 2024	£108	501007
*LCC	SpID Post Installation x 2	£798 plus VAT	
*LCC	SpID Installation x 1	£89.50	

Copy invoice/s were available for inspection at the meeting. The accounts were approved and cheque/s signed/authority confirmed for electronic payment.

\*authority provided to make payment when it falls due.

13 Environmental issues and concerns

### Camera – Denham Quarry

Cllr Croasdale has requested that this is investigated in view of litter, fly tipping and anti-social behaviour at the Quarry. As this is Chorley BC land, Cllr Croasdale is to liaise with Cllr McGovern.

### Higher Cop RoW

The Clerk advised that this had been reported and a response awaited.

### M61 Underpass

Highways England have finally accept responsibility for the and have agreed that the graffiti will be cleaned by it within 3-6 months.

RESOLVED – Clerk to chase Higher Cop ROW and M61 Underpass to ensure progress.

## 14 Future Parish Council Projects

### (i) Neighbourhood Grant/Withnell Fold Walk

Cllr Croasdale is leading the project with the Clerk supporting. Chorley BC's intended contribution is £2500 but there is some flexibility. LCC have confirmed that the PROW Grants can be added to the Chorley BC contribution. The intention is for an updated route to be made available on paper and electronically (via website, App and QR code), way markers to be designed and produced and repairs to elements of the walk. Quotes have gone out for kissing gates and an update will be provided at the next meeting.

### (ii) Noticeboards

Order placed and delivery due around 22.07.2024 for the Church and Top O'th' Lane Notice Boards. Cllr Singleton will be installing with an intention for further hard standing at the base of the Top O'th' Lane Board. Cllrs agreed that the "Brindle Parish Council" should be in one long line rather than up in the arch.

### (iii) Parish Pound Plinth

Information, photographs and graphics being finalised.

### (iv) Parish Pound

Insurance is now in place. Purchases to continue to be agreed by Brindle PC in advance to make sure items purchased are insurable, and that invoices for purchased items include VAT details to enable an end of year reclaim.

Japanese Knotweed is believed to be encroaching into the Parish Pound. There is no evidence of growth currently. It could be dormant or have been successfully treated. This is something to consider if the Application for Adverse Possession is made.

The Clerk has reviewed the Adverse Possession Application which was unsuccessful in 2010. The Clerk is to review historical Minutes to find information to demonstrate exclusive use and occupation, which is the test for Adverse Possession, and review the merits of an Application. The Parish Council will need to consider whether to proceed with the Application to include consulting with the neighbours in advance.

## 15 Chorley Borough Council Neighbourhood Meetings

Nothing to report

## 16 Brindle St James Primary School 400<sup>th</sup> Anniversary Celebrations

All at the meeting were encouraged to attend and spread the word of the above celebrations, which were open to the whole community.

17 Co-opting

See item 1 above

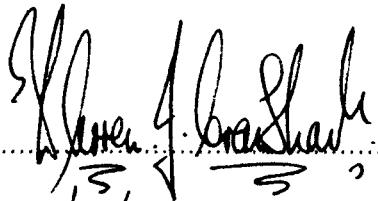
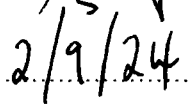
18 Any Urgent Business

The scheduled road closure of Sandy Lane between 12 and 20 August 2024. The Clerk advised that this was for completion of the ENWL cabling works.

This most recent closure has been advertised on the Brindle Community Facebook page and also the Parish Council website. With the agreement of the Cllrs, the Clerk will write to LCC to highlight concerns regarding the length and nature of the closure and propose traffic light controls instead.

19 Date of Next Meeting

2 September 2024 at Brindle Community Hall commencing at 7.30pm

Signed..........Chair  
Dated..........